

Staff Vacancy: Space Conference Web Developer

We are seeking a web developer to help us maintain our Ascension Conference website that will better serve both our attendees, speakers, sponsors, and our needs as an organization.

Each year, Students for the Exploration of Space (SEDS) Canada hosts a conference to bring students and professionals together for a weekend oriented around space. The conference, named Ascension, takes place over 3 days, and speakers of various backgrounds are invited to partake in discussion and share their experiences in the space industry. The conference will take place over a weekend, and a concise schedule will be implemented to transition between speakers, networking events, and more. The Ascension webmaster works closely with the SEDS Webmaster and under the leadership of the Conference Lead and Events Chair.

This position is most ideal for a student who wants to get more experience in web development at a growing national non-profit, being a space enthusiast is a bonus but not required.

Primary duties:

- Work with the Ascension team to maintain a unified site for our conference
- Work with the SEDS-Canada team to ensure that website content is up to date and engaging.
- Maintain the website and work with any external tech support if needed.

Secondary duties:

- Work with tools like Search Engine Optimization and Google Analytics to make our online presence more efficient and prominent

Requirements:

- Time: 2-4 hours/week (3-6 hours/week with upcoming events such as Ascension in January or in September with new project/event announcements and updates)
- Good organizational and communication skills.
- Ability to work independently to successfully execute the tasks required.
- Experience with or willingness to learn about WordPress sites and available plugins.
- Experience with or willingness to learn how to custom code web pages using WordPress. Knowledge of other programming languages is advantageous.
- Good written communication skills
- Term: Present to March 2023 with possible contract renewal

This is an unpaid volunteer position. Prior experience is preferred, but not necessary, the most important fulfillment is a willingness to learn in a fast-paced and professional environment.

Apply today by filling out the form at bit.ly/apply2seds, and we'll get back to you by the end of the application window.